|  |  |
| --- | --- |
| Member Agency/Institution:  |  |
| Athletic Director:  |  |
| Review Completed by:  |  |

|  |  |  |
| --- | --- | --- |
| **ATHLETICS** | **Summary of Action Taken*****(identify documented evidence used in the process)*** | **Date Verified** |
| **Procedures, Programs and Activities**: *Determine whether the member has discontinued procedures, programs and activities which promote differential treatment of or provide special benefits to individuals on the basis of race, color, or ethnicity.* |
| * Reviewed procedures, programs, and activities for violations of DEI Law and took action to ensure compliance.
 |  |  |
| * Reviewed required non-athletic training sessions (internal and external) for students and staff for violations of DEI Law and took action to ensure compliance
 |  |  |
| * Reviewed all materials developed, produced, funded, and distributed through the department to include applications, marketing materials, guidelines, operating manuals, and any other publication provided by the department for violations of DEI Law and took action to ensure compliance.
 |  |  |
| * Reviewed all co-sponsored events with outside entities for violations of DEI Law and took action to ensure compliance.
 |  |  |
| * Implemented procedures for the systemic review of all functions listed above to ensure compliance.
 |  |  |

**SUMMARY OF FINDINGS:** *(to be completed by Member Ethics & Compliance Officer)*

|  |  |  |
| --- | --- | --- |
|  |  | Meets compliance |
|  |  |  |
|  |  | Meets compliance after implementing recommendations |
|  |  |  |
|  |  | Factors preventing compliance as agency/institute of higher learning has not implemented recommendations on statutory/regulatory requirements |

**SIGNATURES**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Completing Checklist Title

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Approved by:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ethics & Compliance Officer Date