

## 33.05 Employee Training

Approved February 27, 1995 (MO 44-95)  
Revised May 28, 1998 (MO 117-98)  
Revised September 27, 2002 (MO 212-02)  
Revised March 24, 2005 (MO 74-2005)  
Revised January 25, 2008 (MO -2008)  
Next Scheduled Review: January 25, 2010



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### Policy Statement

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All employees of The Texas A&M University System will receive training on the duties and responsibilities of their positions and on the various policies, regulations, rules and procedures related to their employment. Training shall be in accordance with state law and regulations established by the Chancellor.

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### Reason for Policy

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This policy provides that A&M System employees will receive training in accordance with state law related to employee training and regulations established by the Chancellor.

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### Procedures and Responsibilities

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#### 1. USE OF PUBLIC FUNDS FOR EMPLOYEE TRAINING

The Chancellor shall establish regulations related to the use of public funds to provide A&M System employee training, subject to restrictions defined in state law.

#### 2. REQUIRED EMPLOYEE TRAINING

The Chancellor shall establish regulations that provide training requirements to ensure that training is provided to A&M System personnel. Training shall include, but is not limited to, job duties and responsibilities, and policies, regulations, rules and procedures.

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## **Related Statutes, Policies, or Requirements**

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Texas Government Code, Chapter 656, Subchapters C and D  
<http://tlo2.tlc.state.tx.us/statutes/gv.toc.htm>

Regulation 33.05.01, *Use of Public Funds for Employee Training*  
<http://tamus.edu/offices/policy/policies/pdf/33-05-01.pdf>

Regulation 33.05.02, *Required Employee Training*  
<http://tamus.edu/offices/policy/policies/pdf/33-05-02.pdf>

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## **Contact Office**

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