

## SYSTEM REGULATION

### 21.99.06 Surplus or Salvage Property

April 11, 2000

*Revised September 16, 2004*

#### 1. GENERAL

Each Texas A&M University System component must have written procedures for the disposition of surplus or salvage property that allow for the direct transfer of materials or equipment that can be used for instructional purposes to a public school, school district or assistance organization designated by the school district, under terms agreeable to both the component and the recipient. If the surplus or salvage property can be used for instructional purposes, preference must be given to transferring the property to a public school, school district or assistance organization designated by the school district, before disposing of the property in another manner. If two or more schools, school districts or assistance organizations seek to acquire the same property under substantially similar terms, preference must be given to low-performing schools, as determined by the Commissioner of Education, or school districts with a taxable wealth per student entitling the district to an allotment of state funds under Subchapter F, Chapter 42, Education Code, or to the assistance organization designated by such a school district. The surplus instructional items must be advertised on the Texas Higher Education Coordinating Board's (THECB) or the component's internet site. Each component advertising surplus instructional items on their internet site must provide the website address to the THECB so a link may be placed on the THECB's internet site.

#### 2. DATA PROCESSING EQUIPMENT

All surplus/salvage data processing equipment that is not transferred to a public school, school district or assistance organization specified by the school district, or disposed of under another law must be transferred to Texas Correctional Industries (TCI) *Texas Department of Criminal Justice* without reimbursement. TCI has the right to refuse this equipment. Data processing equipment is defined in Government Code Section 2054.003(3)(A) as follows:

*Central processing units, front-end processing units, mini-processors, microprocessors, and related peripheral equipment such as data storage devices, document scanners, data entry equipment, terminal controllers, data terminal equipment, computer-based word processing systems other than memory typewriters and equipment and systems for computer networks.*

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