

September 2006

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																																										
<table border="1"> <thead> <tr> <th colspan="7">Aug 2006</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Aug 2006							M	T	W	T	F	S	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<table border="1"> <thead> <tr> <th colspan="7">Oct 2006</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Oct 2006							M	T	W	T	F	S	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>1</p> <p>HRIS0003 / HRIS0004 Email - Before 11 AM</p> <p>Insurance Initialization</p> <p>REQST031 (MoPay)- Early</p> <p>Monthly Pay Day</p> <p>BW Pay #06-26</p>
Aug 2006																																																																																																														
M	T	W	T	F	S	S																																																																																																								
	1	2	3	4	5	6																																																																																																								
7	8	9	10	11	12	13																																																																																																								
14	15	16	17	18	19	20																																																																																																								
21	22	23	24	25	26	27																																																																																																								
28	29	30	31																																																																																																											
Oct 2006																																																																																																														
M	T	W	T	F	S	S																																																																																																								
						1																																																																																																								
2	3	4	5	6	7	8																																																																																																								
9	10	11	12	13	14	15																																																																																																								
16	17	18	19	20	21	22																																																																																																								
23	24	25	26	27	28	29																																																																																																								
30	31																																																																																																													
<p>4</p> <p>BP9223-FISYE022 & BP9223N-FISYE058</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>PPRs #1 ('M') - PAYRL04M</p> <p>Holiday: H I J L N P T</p>	<p>5</p> <p>HRIS0010 - Edit PR Excp</p> <p>PERS0013/14 - Aug - 'H'</p> <p>PPRs #1 - (F X) PAYRL04X</p> <p>REQST027 Email Rec'd?</p>	<p>6</p> <p>HRIS0005 as Needed</p> <p>INSUR019/13W</p>	<p>7</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>8</p> <p>FISYE044 - B/4 11 AM</p> <p>HRIS0014</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>BW Pay #06-27</p>																																																																																																										
<p>11</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>MONPAY50/51</p> <p>REQST031 (PastDue) - Early</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>12</p> <p>Biweekly Paycalc #07-01 (Sep B1)</p> <p>BVD1 (No 'M') - PAYRL01</p> <p>PPRs #2 - (A G W) PAYRL04A</p>	<p>13</p> <p>BILL0005-Bank Draft Edit Report - Next Month</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TTVN Meeting</p>	<p>14</p> <p>BVD1 (M) - PAYRL01</p> <p>PAYRL51/52/VRU</p> <p>PPRs #2 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>15</p> <p>PAYRL40</p> <p>REQST031 (Deling) - Early</p> <p>BW Payday #1</p>																																																																																																										
<p>18</p> <p>PPRs #2 ('M') - PAYRL04M</p>	<p>19</p> <p>BILL0007/015 - Retiree Billing Month End - Current Month</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</p> <p>PPRs #2 - (F X) PAYRL04X</p>	<p>20</p> <p>BILL0008-Retiree Bills and Bank Drafts- Next Month</p> <p>INSUR13W / INSUR019</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p>	<p>21</p> <p>BILL0049 / VRU</p> <p>Monthly Paycalc</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>22</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>																																																																																																										
<p>25</p> <p>PAYRL51/52/VRU</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>26</p> <p>Biweekly Paycalc #07-02 (Sep B2)</p> <p>FISYE015/040(SHR)</p> <p>PPRs #3 - (A G W) PAYRL04A</p> <p>PT0009 to CIS</p> <p>Month End</p>	<p>27</p> <p>EPP at Noon</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TDA/ORP Run Tonight *No Turn Around Time* MONPAY26/27/28</p> <p>Quarterly Reports</p>	<p>28</p> <p>MONPAY49</p> <p>PAYRL51/52/VRU</p> <p>PPRs #3 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>29</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BPBACKUP (Tape)</p> <p>BUDGT008/009/MONLD*</p> <p>INSUR019/13W/13M - 6 pm</p> <p>PAYRL40</p> <p>BW Payday #2</p>																																																																																																										

October 2006

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																				
<p>2</p> <p>DUMPFL2*</p> <p>HRIS0003/HRIS0004 Email - Complete Before 11 AM</p> <p>INSUR022 - Early</p> <p>Monthly Pay Day</p> <p>PPRs #3 (M) - PAYRL04M</p> <p>REQST031 (MoPay)- Early</p>	<p>3</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>PPRs #3 - (F X) PAYRL04X</p>	<p>4</p> <p>HRIS0010 - Edit PR Excp</p> <p>INSUR019/13W</p> <p>Supplemental Paycalc Pay Date: 10/06/06</p>	<p>5</p> <p>BILL0004-Req Bills</p> <p>HRIS0005 as Needed</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>REQST027 Email Rec'd?</p> <p>TEEX PRE-VAL FILE PAYRL06D</p> <p>Supplemental Pay Day</p>	<p>6</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>																																																																																				
<p>9</p> <p>HRIS0014</p> <p>MONPAY50/51</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>10</p> <p>Biweekly Paycalc #07-03 (Oct B1)</p> <p>BVD1 (No M) - PAYRL01</p> <p>PPRs #4 - (A G W) PAYRL04A</p> <p>REQST031 (PastDue) - Early</p>	<p>11</p> <p>BILL0005-Bank Draft Edit Report - Next Month</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TTVN Meeting</p>	<p>12</p> <p>BVD1 (M) - PAYRL01</p> <p>PAYRL51/52/VRU</p> <p>PPRs #4 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>13</p> <p>PAYRL40</p> <p>BW Payday #3</p>																																																																																				
<p>16</p> <p>PPRs #4 (M) - PAYRL04M</p> <p>REQST031 (Delinq) - Early</p>	<p>17</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI - PAYRL11</p> <p>PPRs #4 - (F X) PAYRL04X</p>	<p>18</p> <p>INSUR019/13W</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p>	<p>19</p> <p>BILL0007/015 - Retiree Billing Month End - Current Month</p> <p>Monthly Paycalc</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>20</p> <p>BILL0008-Retiree Bills and Bank Drafts- Next Month</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>																																																																																				
<p>23</p> <p>BILL0049 / VRU</p> <p>PAYRL51/52/VRU</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>24</p> <p>Biweekly Paycalc #07-04 (Oct B2)</p> <p>PPRs #5 - (A G W) PAYRL04A</p> <p>PT0010 to CIS</p>	<p>25</p> <p>EPP at Noon</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p>	<p>26</p> <p>PAYRL51/52/VRU</p> <p>PPRs #5 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>27</p> <p>BPBACKUP (Tape)</p> <p>PAYRL40</p> <p>TDA/ORP Run Tonight MONPAY26/27/28</p> <p>BW Payday #4</p>																																																																																				
Month End																																																																																								
<p>30</p> <p>MONPAY49</p> <p>PPRs #5 (M) - PAYRL04M</p>	<p>31</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BUDGT008/009/MONLD*</p> <p>INSUR019/13W/13 - 6 pm</p> <p>PPRs #5 - (F X) PAYRL04X</p>	<p style="text-align: center;">Sep 2006</p> <table border="1"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </tbody> </table>	M	T	W	T	F	S	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<p style="text-align: center;">Nov 2006</p> <table border="1"> <thead> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	M	T	W	T	F	S	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
M	T	W	T	F	S	S																																																																																		
				1	2	3																																																																																		
4	5	6	7	8	9	10																																																																																		
11	12	13	14	15	16	17																																																																																		
18	19	20	21	22	23	24																																																																																		
25	26	27	28	29	30																																																																																			
M	T	W	T	F	S	S																																																																																		
		1	2	3	4	5																																																																																		
6	7	8	9	10	11	12																																																																																		
13	14	15	16	17	18	19																																																																																		
20	21	22	23	24	25	26																																																																																		
27	28	29	30																																																																																					

November 2006

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																											
<p>Oct 2006</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	M	T	W	T	F	S	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>Dec 2006</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2 3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	M	T	W	T	F	S	S						1	2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p>1</p> <p>HRIS0003 / HRIS0004 Email - Before 11 AM</p> <p>Monthly Pay Day</p> <p>REQST031 (MoPay)- Early</p> <p>Supplemental Paycalc Pay Date: 11/03/06</p>	<p>2</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>INSUR022 - Early</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>3</p> <p>HRIS0010 - Edit PR Excp</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>Supplemental Pay Day</p>
M	T	W	T	F	S	S																																																																																									
						1																																																																																									
2	3	4	5	6	7	8																																																																																									
9	10	11	12	13	14	15																																																																																									
16	17	18	19	20	21	22																																																																																									
23	24	25	26	27	28	29																																																																																									
30	31																																																																																														
M	T	W	T	F	S	S																																																																																									
					1	2 3																																																																																									
4	5	6	7	8	9	10																																																																																									
11	12	13	14	15	16	17																																																																																									
18	19	20	21	22	23	24																																																																																									
25	26	27	28	29	30	31																																																																																									
<p>6</p> <p>BILL0004-Req Bills</p> <p>BVD1 (For C/D/E only) - PAYRL01</p> <p>HRIS0005 as Needed</p> <p>MONPAY50/51</p> <p>REQST027 Email Rec'd?</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>7</p> <p>Biweekly Paycalc #07-05 (Nov B1)</p> <p>PPRs #6 - (A G W) PAYRL04A</p>	<p>8</p> <p>BVD1 (No C/D/E/M) - PAYRL01</p> <p>HRIS0014</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TTVN Meeting</p>	<p>9</p> <p>BVD1 (M) - PAYRL01</p> <p>PAYRL51/52/VRU</p> <p>PPRs #6 ('M') - PAYRL04M</p> <p>PPRs #6 - ('F' only) PAYRL04X</p> <p>PPRs #6 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>10</p> <p>PAYRL40</p> <p>REQST031 (PastDue) - Early</p> <p>BW Payday #5</p>																																																																																											
<p>13</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI - PAYRL11</p>	<p>14</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p> <p>PPRs #6 - ('X' only) PAYRL04X</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>15</p> <p>BILL0005</p> <p>INSUR019/13W</p> <p>Monthly Paycalc</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>REQST031 (Delinq) - Early</p>	<p>16</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>17</p> <p>BILL0007 - Retiree Billing Month End</p> <p>Biweekly Paycalc #07-06 (Oct B2)</p> <p>PAYRL51/52/VRU</p> <p>Month End</p>																																																																																											
<p>20</p> <p>BILL0008-Retiree Bills and Bank Drafts- Next Month</p> <p>EPP at Noon</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>Month End</p>	<p>21</p> <p>BILL0049 / VRU</p> <p>PAYRL51/52/VRU</p> <p>PPRs #7 - (A G W) PAYRL04A</p> <p>PT0011 to CIS</p>	<p>22</p> <p>BPPBACKUP (Tape)</p> <p>INSUR019/13W</p> <p>PAYRL40</p> <p>PPRs #7 - (C D E H I J L N P R S T) PAYRL04E</p> <p>BW Payday #6</p>	<p>23</p> <p>Thanksgiving</p>	<p>24</p>																																																																																											
<p>27</p> <p>CALYE044</p> <p>PPRs #7 ('M') - PAYRL04M</p>	<p>28</p> <p>PPRs #7 - (F X) PAYRL04X</p> <p>TDA/ORP Run Tonight MONPAY26/27/28</p>	<p>29</p> <p>MONPAY49</p>	<p>30</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BUDGT008/009/MONLD*</p> <p>INSUR019/13W/13M - 6 pm</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>																																																																																												

December 2006

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																																		
<table border="1"> <tr><td colspan="7">Nov 2006</td></tr> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table>		Nov 2006							M	T	W	T	F	S	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				<table border="1"> <tr><td colspan="7">Jan 2007</td></tr> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>		Jan 2007							M	T	W	T	F	S	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>1</p> <p>HRIS0003 / HRIS0004 Email - Before 11 AM</p> <p>Monthly Pay Day</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>REQST031 (MoPay)- Early</p>
Nov 2006																																																																																																						
M	T	W	T	F	S	S																																																																																																
		1	2	3	4	5																																																																																																
6	7	8	9	10	11	12																																																																																																
13	14	15	16	17	18	19																																																																																																
20	21	22	23	24	25	26																																																																																																
27	28	29	30																																																																																																			
Jan 2007																																																																																																						
M	T	W	T	F	S	S																																																																																																
1	2	3	4	5	6	7																																																																																																
8	9	10	11	12	13	14																																																																																																
15	16	17	18	19	20	21																																																																																																
22	23	24	25	26	27	28																																																																																																
29	30	31																																																																																																				
<p>4</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>INSUR022 - Early</p> <p>MONPAY50/51</p> <p>PPRs #8 - (A G W) PAYRL04A</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>5</p> <p>BILL0004-Req Bills</p> <p>Biweekly Paycalc #07-07 (Dec B1)</p> <p>HRIS0010 - Edit PR Excp</p> <p>REQST027 Email Rec'd?</p>	<p>6</p> <p>HRIS0005 as Needed</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>PPRs #8 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>7</p> <p>PAYRL51/52/VRU</p>	<p>8</p> <p>HRIS0014</p> <p>PAYRL40</p> <p>PPRs #8 ('M') - PAYRL04M</p> <p>BW Payday #7</p>																																																																																																		
<p>11</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>BVD1 (No 'M') - PAYRL01</p> <p>PPRs #8 - (F X) PAYRL04X</p> <p>PPRs #9 - (A G W) PAYRL04A</p> <p>REQST031 (PastDue) - Early</p>	<p>12</p>	<p>13</p> <p>BILL0005-Bank Draft Edit Report - Next Month</p> <p>BVD1 (M) - PAYRL01</p> <p>INSUR019/13W</p> <p>PPRs #9 - (C D E H I J L N P R S T) PAYRL04E</p> <p>TEEX PRE-VAL FILE PAYRL06D</p> <p>TTVN Meeting</p>	<p>14</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>	<p>15</p> <p>PPRs #9 - (F X) PAYRL04X</p> <p>REQST031 (Deling) - Early</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>																																																																																																		
<p>18</p> <p>Biweekly Paycalc #07-08 (Dec B2)</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</p> <p>PPRs #9 ('M') - PAYRL04M</p> <p>Quarterly FTE BUDGT014/015/021</p>	<p>19</p> <p>BILL0007/015 - Retiree Billing Month End - Current Month</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>PT0012 to CIS</p>	<p>20</p> <p>BILL0008-Retiree Bills and Bank Drafts- Next Month</p> <p>BUDGT014/15/21</p> <p>Monthly Paycalc</p> <p>PAYRL51/52/VRU</p> <p>TDA/ORP Run Tonight</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>21</p> <p>BILL0049 / VRU</p> <p>EPP at Noon</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>TDA/ORP Run Tonight MONPAY26/27/28</p> <p>Quarterly Reports</p>	<p>22</p> <p>BPCBACKUP (Tape)</p> <p>INSUR019/13W/13M</p> <p>PAYRL40</p> <p>PAYRL51/52/VRU</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p> <p>Holiday for 'H'</p> <p>BW Payday #8</p>																																																																																																		
<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>																																																																																																		
Christmas																																																																																																						

January 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																																			
<p>1</p> <p>New Year's Day</p>	<p>2</p> <p>Biweekly Paycalc #07-09 (Jan B1)</p> <p>BUDGT008/009/MONLD*</p> <p>CALYE013</p> <p>CLMPL2*</p> <p>HRIS0003/HRIS0004 Email - Before 11 AM</p> <p>INSUR022/REQST031 - Early</p> <p>MONPAY0901</p> <p>PPRs #10 - (A G W) PAYRL04A</p> <p>Holiday for 'H' - Monthly Pay Day</p>	<p>3</p> <p>CALYE036</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>INSUR019/13W</p> <p>PAYRL43/44</p> <p>PAYRL49 / VRU PAYRL48 - Noon</p>	<p>4</p> <p>HRIS0010 - Edit PR Excp</p> <p>PAYRL51/52/VRU</p> <p>PPRs #10 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>5</p> <p>BILL0004-Req Bills</p> <p>HRIS0005 as Needed</p> <p>PAYRL40</p> <p>REQST027 Email Rec'd?</p> <p>BW Payday #9</p>																																																																																																			
<p>8</p> <p>HRIS0014</p> <p>PPRs #10 ('M') - PAYRL04M</p>	<p>9</p> <p>PPRs #10 - (F X) PAYRL04X</p>	<p>10</p> <p>BILL0005-Bank Draft Edit Report - Next Month</p> <p>INSUR019/13W</p> <p>REQST031 (PastDue) - Early</p> <p>TEEX PRE-VAL FILE PAYRL06D</p> <p>TTVN Meeting</p>	<p>11</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>BVD1 (For C/D/E only) - PAYRL01</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>	<p>12</p> <p>BVD1 (No C/D/E/M) - PAYRL01</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>																																																																																																			
<p>15</p> <p>REQST031 (Delinq) - Early</p> <p>M. L. King, Jr. Holiday</p>	<p>16</p> <p>Biweekly Paycalc #07-10 (Jan B2)</p> <p>BVD1 (M) - PAYRL01</p> <p>PPRs #11 - (A G W) PAYRL04A</p>	<p>17</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p>	<p>18</p> <p>PAYRL51/52/VRU</p> <p>PPRs #11 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>19</p> <p>BILL0007/015 - Retiree Billing Month End - Current Month</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</p> <p>PAYRL40</p> <p>BW Payday #10</p>																																																																																																			
<p>22</p> <p>BILL0008-Retiree Bills</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p> <p>PPRs #11 ('M') - PAYRL04M</p>	<p>23</p> <p>BILL0049 / VRU</p> <p>Monthly Paycalc</p> <p>PPRs #11 - (F X) PAYRL04X</p> <p>PT0001 to CIS</p> <p>Month End</p>	<p>24</p> <p>EPP at Noon</p> <p>INSUR019/13W</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p>	<p>25</p> <p>PAYRL51/52/VRU</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>26</p> <p>BPBACKUP (Tape)</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>																																																																																																			
<p>29</p> <p>TDA/ORP Run Tonight MONPAY26/27/28</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>30</p> <p>Biweekly Paycalc #07-11 (Feb B1)</p> <p>PPRs #12 - (A G W) PAYRL04A</p>	<p>31</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BUDGT008/009/MONLD*</p> <p>INSUR019/13W/13M - 6 pm</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p>	<table border="1"> <tr> <td colspan="7">Dec 2006</td> <td colspan="7">Feb 2007</td> </tr> <tr> <td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td> <td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td> </tr> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> <td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td> </tr> </table>		Dec 2006							Feb 2007							M	T	W	T	F	S	S	M	T	W	T	F	S	S					1	2	3					1	2	3	4	4	5	6	7	8	9	10	5	6	7	8	9	10	11	11	12	13	14	15	16	17	12	13	14	15	16	17	18	18	19	20	21	22	23	24	19	20	21	22	23	24	25	25	26	27	28	29	30	31	26	27	28				
Dec 2006							Feb 2007																																																																																																
M	T	W	T	F	S	S	M	T	W	T	F	S	S																																																																																										
				1	2	3					1	2	3	4																																																																																									
4	5	6	7	8	9	10	5	6	7	8	9	10	11																																																																																										
11	12	13	14	15	16	17	12	13	14	15	16	17	18																																																																																										
18	19	20	21	22	23	24	19	20	21	22	23	24	25																																																																																										
25	26	27	28	29	30	31	26	27	28																																																																																														

February 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																				
<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Jan 2007</p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Mar 2007</p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> </div> </div>			M	T	W	T	F	S	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					M	T	W	T	F	S	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p style="text-align: center; font-size: 2em; color: red;">1</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px;">HRIS0003 / HRIS0004 Email - Before 11 AM</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Monthly Pay Day</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL51/52/VRU</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #12 - (C D E H I J L N P R S T) PAYRL04E</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px;">REQST031 (MoPay)- Early</div>	<p style="text-align: center; font-size: 2em; color: red;">2</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px;">HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">INSUR022 - Early</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">BW Payday #11</div>
M	T	W	T	F	S	S																																																																																		
1	2	3	4	5	6	7																																																																																		
8	9	10	11	12	13	14																																																																																		
15	16	17	18	19	20	21																																																																																		
22	23	24	25	26	27	28																																																																																		
29	30	31																																																																																						
M	T	W	T	F	S	S																																																																																		
			1	2	3	4																																																																																		
5	6	7	8	9	10	11																																																																																		
12	13	14	15	16	17	18																																																																																		
19	20	21	22	23	24	25																																																																																		
26	27	28	29	30	31																																																																																			
<p style="text-align: center; font-size: 2em; color: red;">5</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0004-Req Bills</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px;">HRIS0010 - Edit PR Excp</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PPRs #12 ('M') - PAYRL04M</div> <div style="border: 1px solid yellow; padding: 2px; margin-bottom: 5px;">REQST027 Email Rec'd?</div>	<p style="text-align: center; font-size: 2em; color: red;">6</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px;">HRIS0005 as Needed</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #12 - (F X) PAYRL04X</div>	<p style="text-align: center; font-size: 2em; color: red;">7</p> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Supplemental Paycalc Pay Date: 2/09/07</div>	<p style="text-align: center; font-size: 2em; color: red;">8</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px;">HRIS0014</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="text-align: center; font-size: 2em; color: red;">9</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL51/52/VRU</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Supplemental Pay Day</div>																																																																																				
<p style="text-align: center; font-size: 2em; color: red;">12</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0006-PastDue Notices - Current Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px;">REQST031 (PastDue) - Early</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="text-align: center; font-size: 2em; color: red;">13</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Biweekly Paycalc #07-12 (Feb B2)</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">BVD1 (No 'M') - PAYRL01</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #13 - (A G W) PAYRL04A</div>	<p style="text-align: center; font-size: 2em; color: red;">14</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0005-Bank Draft Edit Report - Next Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">TTVN Meeting</div>	<p style="text-align: center; font-size: 2em; color: red;">15</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">BVD1 (M) - PAYRL01</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL51/52/VRU</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #13 - (C D E H I J L N P R S T) PAYRL04E</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px;">REQST031 (Delinq) - Early</div>	<p style="text-align: center; font-size: 2em; color: red;">16</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">CALYE012</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PPRs #13 ('M') - PAYRL04M</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">BW Payday #12</div>																																																																																				
<p style="text-align: center; font-size: 2em; color: red;">19</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0007/015 - Retiree Billing Month End - Current Month</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px; text-align: center;">CALYE013 - RG</div>	<p style="text-align: center; font-size: 2em; color: red;">20</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0008-Retiree Bills and Bank Drafts- Next Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #13 - (F X) PAYRL04X</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px; text-align: center;">PT0002 to CIS</div>	<p style="text-align: center; font-size: 2em; color: red;">21</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px; text-align: center;">BILL0049 / VRU</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">P2PAY W/RECAP & CHGS - PAYRL03</div>	<p style="text-align: center; font-size: 2em; color: red;">22</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Monthly Paycalc</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="text-align: center; font-size: 2em; color: red;">23</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 5px; text-align: center;">BPBACKUP (Tape)</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px; text-align: center;">EPP at Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div>																																																																																				
<p style="text-align: center; font-size: 2em; color: red;">26</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL51/52/VRU</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #14 - (A G W) PAYRL04A</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">TDA/ORP Run Tonight MONPAY26/27/28</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="text-align: center; font-size: 2em; color: red;">27</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">Biweekly Paycalc #07-13 (Mar B1)</div>	<p style="text-align: center; font-size: 2em; color: red;">28</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 5px;">BILL0010 - Last Day Pre-Pay Rpt - Current Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">BUDGT008/009/MONLD*</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 5px; text-align: center;">INSUR019/13W/13M - 6 pm</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px; text-align: center;">PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #14 ('M') - PAYRL04M</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 5px;">PPRs #14 - (C D E H I J L N P R S T) PAYRL04E</div>	<p style="text-align: center; font-size: 1.5em; color: blue;">Month End</p>																																																																																					

March 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																												
<p>Feb 2007</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </table>		M	T	W	T	F	S	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28					<p>Apr 2007</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>		M	T	W	T	F	S	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<p>1</p> <p>HRIS0003 / HRIS0004 Email - Before 11 AM</p> <p>Monthly Pay Day</p> <p>PAYRL51/52/VRU</p> <p>REQST031 (MoPay)- Early</p>	<p>2</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>INSUR022 - Early</p> <p>PAYRL40</p> <p>PPRs #14 - ('F' only) PAYRL04X</p> <p>BW Payday #13</p>
M	T	W	T	F	S	S																																																																																										
			1	2	3	4																																																																																										
5	6	7	8	9	10	11																																																																																										
12	13	14	15	16	17	18																																																																																										
19	20	21	22	23	24	25																																																																																										
26	27	28																																																																																														
M	T	W	T	F	S	S																																																																																										
						1																																																																																										
2	3	4	5	6	7	8																																																																																										
9	10	11	12	13	14	15																																																																																										
16	17	18	19	20	21	22																																																																																										
23	24	25	26	27	28	29																																																																																										
30																																																																																																
<p>5</p> <p>BILL0004-Req Bills</p> <p>HRIS0010 - Edit PR Excp</p> <p>PPRs #14 - ('X' only) PAYRL04X</p> <p>REQST027 Email Rec'd?</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>6</p> <p>HRIS0005 as Needed</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>	<p>7</p> <p>INSUR019/13W</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>8</p> <p>Biweekly Paycalc #07-14 (Mar B2)</p> <p>BVD1 (For C/D/E only) - PAYRL01</p> <p>HRIS0001/0002</p> <p>HRIS0014</p>	<p>9</p> <p>BVD1 (No C/D/E/M) - PAYRL01</p> <p>FISYE044/HRIS0009</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>Quarterly FTE BUDGT014/015/021</p>																																																																																												
Spring Break for N																																																																																																
<p>12</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>PAYRL51/52/VRU</p> <p>PPRs #15 - (A G W) PAYRL04A</p> <p>REQST031 (PastDue) - Early</p>	<p>13</p> <p>BILL0005-Bank Draft Edit Report</p> <p>BUDGT014/15/21</p> <p>BVD1 (M) - PAYRL01</p> <p>INSUR13W / INSUR019</p> <p>PPRs #15 ('M') - PAYRL04M</p> <p>PPRs #15 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>14</p>	<p>15</p> <p>REQST031 (Delinq) - Early</p>	<p>16</p>																																																																																												
Spring Break: I J L T																																																																																																
Spring Break: A C D E F G M S W X																																																																																																
<p>19</p> <p>BILL0007/015 - Retiree Billing Month End - Current Month</p> <p>PAYRL40 (3/14/06)</p> <p>PPRs #15 - (F X) PAYRL04X</p>	<p>20</p> <p>BILL0008-Retiree Bills and Bank Drafts- Next Month</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</p>	<p>21</p> <p>BILL0049 / VRU</p> <p>INSUR019/13W</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>22</p> <p>Monthly Paycalc</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>	<p>23</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>																																																																																												
Spring Break for R																																																																																																
<p>26</p> <p>PAYRL51/52/VRU</p>	<p>27</p> <p>Biweekly Paycalc #07-15 (MarB3)</p> <p>PPRs #16 - (A G W) PAYRL04A</p> <p>PT0003 to CIS</p>	<p>28</p> <p>EPP at Noon</p> <p>PAYRL43/44 PAYRL49/VRU PAYRL48 - Noon</p> <p>TDA/ORP Run Tonight MONPAY26/27/28 (NO TURN-AROUND TIME)</p> <p>Quarterly Reports</p>	<p>29</p> <p>PAYRL51/52/VRU</p> <p>PPRs #16 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>30</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BPBACKUP (Tape)</p> <p>BUDGT008/009/MONLD*</p> <p>INSUR019/13W/13M - 6 pm</p> <p>PAYRL40</p> <p>BW Payday #15</p>																																																																																												
Month End																																																																																																

April 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																	
2 HRIS0003 / HRIS0004 Email - Before 11 AM INSUR022 - Early Monthly Pay Day PPRs #16 (M) - PAYRL04M REQST031 (MoPay)- Early	3 HRIS0006: Email before 11 AM - HRIS0009: Edit Pers PPRs #16 - (F X) PAYRL04X	4 HRIS0010 - Edit PR Excp INSUR019/13W Supplemental Paycalc Pay Date: 4/06/07	5 BILL0004-Req Bills - Current Month HRIS0005 as Needed PAYRL43/44/49/48 REQST027 Email Rec'd? TEEX PRE-VAL FILE PAYRL06D	6 PAYRL51B/52 PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11 Supplemental Pay Day																																																	
9 HRIS0014 Validation w/Recap & Changes - PAYRL07/10B	10 Biweekly Paycalc #07-16 (Apr B1) BVD1 (No M) - PAYRL01 PPRs #17 - (A G W) PAYRL04A REQST031 (PastDue) - Early	11 BILL0005-Bank Draft Edit Report - Next Month BILL0006-PastDue Notices - Current Month INSUR019/13W PAYRL43/44/49/48 TTVN Meeting	12 BVD1 (M) - PAYRL01 PAYRL51B/52 PPRs #17 - (C D E H I J L N P R S T) PAYRL04E	13 PAYRL40 BW Payday #16																																																	
16 PPRs #17 (M) - PAYRL04M REQST031 (Delinq) - Early	17 BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11 PPRs #17 - (F X) PAYRL04X	18 BILL0009 - Cancellations - Current Month INSUR019/13W P2PAY W/RECAP & CHGS - PAYRL03	19 BILL0007/015 - Retiree Billing Month End - Current Month Monthly Paycalc TEEX PRE-VAL FILE PAYRL06D	20 BILL0008-Retiree Bills and Bank Drafts- Next Month PAYRL43/44/49/48 PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11																																																	
23 BILL0049 - Debit File to Bank - Next Month PAYRL51M/52 Validation w/Recap & Changes - PAYRL07/10B	24 Biweekly Paycalc #07-17 (Apr B2) PPRs #18 - (A G W) PAYRL04A PT0004 to CIS	25 EPP at Noon INSUR019/13W PAYRL43/44/49/48	26 PAYRL51B/52 PPRs #18 - (C D E H I J L N P R S T) PAYRL04E TDA/ORP Run Tonight MONPAY26/27/28	27 BBACKUP (Tape) PAYRL40 BW Payday #17																																																	
30 BILL0010 - Last Day Pre-Pay Rpt - Current Month BUDGT008/009/MONLD* INSUR019/13W/13M - Noon PPRs #18 (M) - PAYRL04M	Month End																																																				
		<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="7">Mar 2007</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </tbody> </table>			Mar 2007							M	T	W	T	F	S	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Mar 2007																																																					
M	T	W	T	F	S	S																																															
			1	2	3	4																																															
5	6	7	8	9	10	11																																															
12	13	14	15	16	17	18																																															
19	20	21	22	23	24	25																																															
26	27	28	29	30	31																																																
		<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="7">May 2007</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> </tr> <tr> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> </tr> <tr> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			May 2007							M	T	W	T	F	S	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
May 2007																																																					
M	T	W	T	F	S	S																																															
	1	2	3	4	5	6																																															
7	8	9	10	11	12	13																																															
14	15	16	17	18	19	20																																															
21	22	23	24	25	26	27																																															
28	29	30	31																																																		

May 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Apr 2007 M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div>	1 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0001 - Billing Date(s) Option Card - (In Scheduler)</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0003 / HRIS0004 Email - Before 11 AM</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Monthly Pay Day</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #18 - (F X) PAYRL04X</div> <div style="border: 1px solid magenta; padding: 2px;">REQST031 (MoPay) - Early</div>	2 <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR022 - Early</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Supplemental Paycalc Pay Date: 5/04/07</div>	3 <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0010 - Edit PR Excp</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	4 <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0005 as Needed</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51B/52</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; font-size: small;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div> <div style="border: 1px solid green; padding: 2px; margin-top: 10px; text-align: center;">Supplemental Pay Day</div>
7 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0004-Req Bills - Current Month</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0006-PastDue Notices - Current Month</div> <div style="border: 1px solid yellow; padding: 2px; margin-bottom: 2px; text-align: center;">REQST027 Email Rec'd?</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Validation w/Recap & Changes - PAYRL07/10B</div>	8 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Biweekly Paycalc #07-18 (May B1)</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">HRIS0014</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #19 - (A G W) PAYRL04A</div>	9 <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; font-size: small;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">TTVN Meeting</div>	10 <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51B/52</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; font-size: small;">PPRs #19 - (C D E H I J L N P R S T) PAYRL04E</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">REQST031 (PastDue) - Early</div>	11 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-top: 10px; text-align: center;">BW Payday #18</div>
14 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs #19 (M) - PAYRL04M</div>	15 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BVD1 (No 'M') - PAYRL01</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs #19 - (F X) PAYRL04X</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">REQST031 (Deling) - Early</div>	16 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0005 - Bank Draft Edit Report - Next Month</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; font-size: small;">INSUR019/13W</div>	17 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0009 - Cancellations - Current Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BVD1 (M) - PAYRL01</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	18 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; font-size: small;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div>
21 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Validation w/Recap & Changes - PAYRL07/10B</div>	22 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Biweekly Paycalc #07-19 (May B2)</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BVD2 - PAYRL2 PAYRL10M STUD-OASI - PAYRL11</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs 20 - (A G W) PAYRL04A</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">PT0005 to CIS</div>	23 <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; font-size: small;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">P2PAY W/RECAP & CHGS - PAYRL03</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div>	24 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; text-align: center;">BILL0007/015 - Retiree Billing Month End - Current Month</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Monthly Paycalc</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51B/52</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; font-size: small;">PPRs #20 - (C D E H I J L N P R S T) PAYRL04E</div>	25 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; font-size: small;">BILL0008-Retiree Bills/Bank Drafts- Next Month</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; font-size: small;">BILL0049 - Debit File to Bank - Next Month</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; font-size: small;">BPBACKUP (Tape)</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; text-align: center;">EPP at Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; font-size: small;">P P Rs #20 (M) - PAYRL04M</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-top: 10px; text-align: center;">BW Payday #19</div>
Month End				
28 <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">Memorial Day (Observed) - All except 'R' closed.</div>	29 <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51M/52</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs #20 - (F X) PAYRL04X</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">TDA/ORP Run Tonight MONPAY26/27/28</div>	30 <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">MONPAY049</div>	31 <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0010 - Last Day Pre-Pay Rpt - Current Month</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; font-size: small;">BUDGT008/009/MONLD*</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; font-size: small;">INSUR019/13W/13M - Noon</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	<div style="border: 1px solid black; padding: 5px;"> Jun 2007 M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div>

June 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																																									
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr><th colspan="7">May 2007</th></tr> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>		May 2007							M	T	W	T	F	S	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<table border="1" style="margin: auto; border-collapse: collapse;"> <tr><th colspan="7">Jul 2007</th></tr> <tr><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>		Jul 2007							M	T	W	T	F	S	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p style="font-size: 2em; color: red; margin: 0;">1</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0001 - Billing Date(s) Option Card - (In Scheduler)</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0003 / HRIS0004 Email - Before 11 AM</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Monthly Pay Day</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div> <div style="border: 1px solid magenta; padding: 2px;">REQST031 (MoPay)- Early</div>
May 2007																																																																																																													
M	T	W	T	F	S	S																																																																																																							
	1	2	3	4	5	6																																																																																																							
7	8	9	10	11	12	13																																																																																																							
14	15	16	17	18	19	20																																																																																																							
21	22	23	24	25	26	27																																																																																																							
28	29	30	31																																																																																																										
Jul 2007																																																																																																													
M	T	W	T	F	S	S																																																																																																							
						1																																																																																																							
2	3	4	5	6	7	8																																																																																																							
9	10	11	12	13	14	15																																																																																																							
16	17	18	19	20	21	22																																																																																																							
23	24	25	26	27	28	29																																																																																																							
30	31																																																																																																												
<p style="font-size: 2em; color: red; margin: 0;">4</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR022 - Early</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">MONPAY50/51</div> <div style="border: 1px solid green; padding: 2px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="font-size: 2em; color: red; margin: 0;">5</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0004-Req Bills - Current Month</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0006-PastDue Notices - Current Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Biweekly Paycalc #07-20 (Jun B1)</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0010 - Edit PR Excp</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs 21 - (A G W) PAYRL04A</div> <div style="border: 1px solid yellow; padding: 2px;">REQST027 Email Rec'd?</div>	<p style="font-size: 2em; color: red; margin: 0;">6</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">HRIS0005 as Needed</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div>	<p style="font-size: 2em; color: red; margin: 0;">7</p> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51B/52</div> <div style="border: 1px solid gray; padding: 2px;">PPRs #21 - (C D E H I J L N P R S T) PAYRL04E</div>	<p style="font-size: 2em; color: red; margin: 0;">8</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">HRIS0014</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-top: 10px; text-align: center;">BW Payday #20</div>																																																																																																									
<p style="font-size: 2em; color: red; margin: 0;">11</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #21 (M) - PAYRL04M</div> <div style="border: 1px solid magenta; padding: 2px;">REQST031 (PastDue) - Early</div>	<p style="font-size: 2em; color: red; margin: 0;">12</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BVD1 (No 'M) - PAYRL01</div> <div style="border: 1px solid green; padding: 2px; text-align: center;">PPRs #21 - (F X) PAYRL04X</div>	<p style="font-size: 2em; color: red; margin: 0;">13</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0005-Bank Draft Edit Report - Next Month</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid teal; padding: 2px; margin-bottom: 2px; text-align: center;">TTVN Meeting</div>	<p style="font-size: 2em; color: red; margin: 0;">14</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BVD1 (M) - PAYRL01</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="font-size: 2em; color: red; margin: 0;">15</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0009 - Cancellations - Current Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div> <div style="border: 1px solid magenta; padding: 2px;">REQST031 (Delinq) - Early</div>																																																																																																									
<p style="font-size: 2em; color: red; margin: 0;">18</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs 22 - (A G W) PAYRL04A</div> <div style="border: 1px solid green; padding: 2px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="font-size: 2em; color: red; margin: 0;">19</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0007/015 - Retiree Billing Month End - Current Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Biweekly Paycalc #07-21 (Jun B2)</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">Emancipation Day - 'P' Closed</div> <div style="border: 1px solid gray; padding: 2px;">Quarterly FTE BUDGT014/015/02 FISYE25*</div>	<p style="font-size: 2em; color: red; margin: 0;">20</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0008-Retiree Bills and Bank Drafts- Next Month</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR019/13W</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">P2PAY W/RECAP & CHGS - PAYRL03</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div> <div style="border: 1px solid gray; padding: 2px;">PPRs #22 - (C D E H I J L N P R S T) PAYRL04E</div>	<p style="font-size: 2em; color: red; margin: 0;">21</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; text-align: center;">BILL0049</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">Monthly Paycalc</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51B/52</div>	<p style="font-size: 2em; color: red; margin: 0;">22</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; text-align: center;">EPP at Noon</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL43/44/49/48</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PPRs #22 (M) - PAYRL04M</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px; text-align: center;">Quarterly Reports</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">BW Payday #21</div> <div style="background-color: #000080; color: white; padding: 2px; text-align: center; font-weight: bold;">Month End</div>																																																																																																									
<p style="font-size: 2em; color: red; margin: 0;">25</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">PAYRL51M/52</div> <div style="border: 1px solid green; padding: 2px;">PPRs #22 - (F X) PAYRL04X</div>	<p style="font-size: 2em; color: red; margin: 0;">26</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">PT0006 to CIS</div>	<p style="font-size: 2em; color: red; margin: 0;">27</p> <div style="border: 1px solid teal; padding: 2px; margin-bottom: 2px; text-align: center;">TDA/ORP Run Tonight MONPAY26/27/28</div> <div style="border: 1px solid green; padding: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="font-size: 2em; color: red; margin: 0;">28</p> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">MONPAY049</div> <div style="border: 1px solid gray; padding: 2px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div>	<p style="font-size: 2em; color: red; margin: 0;">29</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0010 - Last Day Pre-Pay Rpt - Current Month</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px; text-align: center;">BPBACKUP (Tape)</div> <div style="border: 1px solid magenta; padding: 2px; margin-bottom: 2px; text-align: center;">BUDGT008/009/MONLD*</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSUR019/13W/13M - Noon</div> <div style="border: 1px solid gray; padding: 2px; margin-bottom: 2px; text-align: center;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px; text-align: center;">MONPAY50/51</div> <div style="border: 1px solid green; padding: 2px;">Validation w/Recap & Changes - PAYRL07/10B</div>																																																																																																									

July 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																								
<p style="font-size: 24pt; color: #800000; text-align: center;">2</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0001 - Billing Date(s) Option Card - (In Scheduler)</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">Biweekly Paycalc #07-22 (Jul B1)</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0003 / HRIS0004 Email - Before 11 AM</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">Monthly Pay Day</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs 23 - (A G W) PAYRL04A</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">REQST031 (MoPay)- Early</div> <div style="border: 1px solid pink; padding: 2px;">REQST031 - Early</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">3</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</div> <div style="border: 2px solid pink; padding: 2px; margin-bottom: 2px;">INSUR022 - Early</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL43/44/49/48</div> <div style="border: 1px solid green; padding: 2px;">PPRs #23 - (C D E H I J L N P R S T) PAYRL04E</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">4</p> <div style="border: 1px solid red; padding: 2px; text-align: center; margin-top: 20px;">Independence Day</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">5</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0004-Req Bills</div> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0006-PastDue Notices - Current Month</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0010 - Edit PR Excp</div> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">INSUR13W / INSUR019</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL51B/52</div> <div style="border: 1px solid yellow; padding: 2px;">REQST027 Email Rec'd?</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">6</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0005 as Needed</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; text-align: center; margin-top: 20px;">BW Payday #22</div>																																																																								
<p style="font-size: 24pt; color: #800000; text-align: center;">9</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #23 (M) - PAYRL04M</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">10</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">HRIS0014</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #23 - (F X) PAYRL04X</div> <div style="border: 1px solid pink; padding: 2px;">REQST031 (PastDue) - Early</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">11</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0005-Bank Draft Edit Report - Next Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSUR019/13W</div> <div style="border: 2px solid green; padding: 2px; text-align: center;">TTVN Meeting</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">12</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">BVD1 (For C/D/E only) - PAYRL01</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">13</p> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">BVD1 (No C/D/E/M) - PAYRL01</div> <div style="border: 1px solid green; padding: 2px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div>																																																																								
<p style="font-size: 24pt; color: #800000; text-align: center;">16</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0009 - Cancellations - Current Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">REQST031 (Delinq) - Early</div> <div style="border: 1px solid green; padding: 2px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">17</p> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">Biweekly Paycalc #07-23 (Jul B2)</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">BVD1 (M) - PAYRL01</div> <div style="border: 1px solid green; padding: 2px;">PPRs 24 - (A G W) PAYRL04A</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">18</p> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSUR019/13W</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL43/44/49/48</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">19</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0007/015 - Retiree Billing Month End - Current Month</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSURFTP</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL51B/52</div> <div style="border: 1px solid blue; padding: 2px;">PPRs #24 - (C D E H I J L N P R S T) PAYRL04E</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">20</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0008-Retiree Bills and Bank Drafts- Next Month</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PAYRL40</div> <div style="border: 1px solid green; padding: 2px; text-align: center;">BW Payday #23</div>																																																																								
<p style="font-size: 24pt; color: #800000; text-align: center;">23</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0049</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">P2PAY W/RECAP & CHGS - PAYRL03</div> <div style="border: 1px solid green; padding: 2px;">PPRs #24 (M) - PAYRL04M</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">24</p> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">Monthly Paycalc</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PPRs #24 - (F X) PAYRL04X</div> <div style="border: 1px solid red; padding: 2px;">PT0007 to CIS</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">25</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">EPP at Noon</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSUR019/13W</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL43/44/49/48</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">26</p> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSURFTP</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">PAYRL51M/52</div> <div style="border: 1px solid green; padding: 2px;">TEEX PRE-VAL FILE PAYRL06D</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">27</p> <div style="border: 1px solid red; padding: 2px; margin-bottom: 2px;">BPBACKUP (Tape)</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</div> <div style="border: 2px solid green; padding: 2px; text-align: center;">TDA/ORP Run Tonight MONPAY26/27/28</div>																																																																								
Month End																																																																												
<p style="font-size: 24pt; color: #800000; text-align: center;">30</p> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">MONPAY049</div> <div style="border: 1px solid green; padding: 2px; margin-bottom: 2px;">MONPAY50/51</div> <div style="border: 1px solid green; padding: 2px;">Validation w/Recap & Changes - PAYRL07/10B</div>	<p style="font-size: 24pt; color: #800000; text-align: center;">31</p> <div style="border: 1px solid blue; padding: 2px; margin-bottom: 2px;">BILL0010 - Last Day Pre-Pay Rpt - Current Month</div> <div style="border: 2px solid green; padding: 2px; margin-bottom: 2px;">Biweekly Paycalc #07-24 (Aug B1)</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">BUDGT008/009/MONLD*</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSUR019/13W /13M *Subject to AE Design - Noon</div> <div style="border: 1px solid pink; padding: 2px; margin-bottom: 2px;">INSURFTP</div> <div style="border: 1px solid green; padding: 2px;">PPRs 25 - (A G W) PAYRL04A</div>	<div style="border: 2px solid blue; padding: 5px; background-color: #ffffcc;"> <p style="text-align: center; margin: 0;">Jun 2007</p> <table style="width: 100%; border-collapse: collapse; margin: 0;"> <tr> <td style="border-bottom: 1px solid black; text-align: center;">M</td> <td style="border-bottom: 1px solid black; text-align: center;">T</td> <td style="border-bottom: 1px solid black; text-align: center;">W</td> <td style="border-bottom: 1px solid black; text-align: center;">T</td> <td style="border-bottom: 1px solid black; text-align: center;">F</td> <td style="border-bottom: 1px solid black; text-align: center;">S</td> <td style="border-bottom: 1px solid black; text-align: center;">S</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> <td style="text-align: center;">6</td> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> <td style="text-align: center;">16</td> <td style="text-align: center;">17</td> </tr> <tr> <td style="text-align: center;">18</td> <td style="text-align: center;">19</td> <td style="text-align: center;">20</td> <td style="text-align: center;">21</td> <td style="text-align: center;">22</td> <td style="text-align: center;">23</td> <td style="text-align: center;">24</td> </tr> <tr> <td style="text-align: center;">25</td> <td style="text-align: center;">26</td> <td style="text-align: center;">27</td> <td style="text-align: center;">28</td> <td style="text-align: center;">29</td> <td style="text-align: center;">30</td> <td></td> </tr> </table> </div>			M	T	W	T	F	S	S	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<div style="border: 2px solid blue; padding: 5px; background-color: #ffffcc;"> <p style="text-align: center; margin: 0;">Aug 2007</p> <table style="width: 100%; border-collapse: collapse; margin: 0;"> <tr> <td style="border-bottom: 1px solid black; text-align: center;">M</td> <td style="border-bottom: 1px solid black; text-align: center;">T</td> <td style="border-bottom: 1px solid black; text-align: center;">W</td> <td style="border-bottom: 1px solid black; text-align: center;">T</td> <td style="border-bottom: 1px solid black; text-align: center;">F</td> <td style="border-bottom: 1px solid black; text-align: center;">S</td> <td style="border-bottom: 1px solid black; text-align: center;">S</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> </tr> <tr> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> <td style="text-align: center;">16</td> <td style="text-align: center;">17</td> <td style="text-align: center;">18</td> <td style="text-align: center;">19</td> </tr> <tr> <td style="text-align: center;">20</td> <td style="text-align: center;">21</td> <td style="text-align: center;">22</td> <td style="text-align: center;">23</td> <td style="text-align: center;">24</td> <td style="text-align: center;">25</td> <td style="text-align: center;">26</td> </tr> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">28</td> <td style="text-align: center;">29</td> <td style="text-align: center;">30</td> <td style="text-align: center;">31</td> <td></td> <td></td> </tr> </table> </div>		M	T	W	T	F	S	S	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
M	T	W	T	F	S	S																																																																						
4	5	6	7	8	9	10																																																																						
11	12	13	14	15	16	17																																																																						
18	19	20	21	22	23	24																																																																						
25	26	27	28	29	30																																																																							
M	T	W	T	F	S	S																																																																						
6	7	8	9	10	11	12																																																																						
13	14	15	16	17	18	19																																																																						
20	21	22	23	24	25	26																																																																						
27	28	29	30	31																																																																								

August 2007

Monthly Planner

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																											
<p>Jul 2007</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	M	T	W	T	F	S	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>Sep 2007</p> <table border="1"> <tr><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table>	M	T	W	T	F	S	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p>1</p> <p>BILL0001 - Billing Date(s) Option Card - (In Scheduler)</p> <p>HRIS0003 / HRIS0004 Email - Before 11 AM</p> <p>Monthly Pay Day</p> <p>PAYRL43/44/49/48</p> <p>REQST031 (MoPay)- Early</p>	<p>2</p> <p>HRIS0006: Email before 11 AM - HRIS0009: Edit Pers</p> <p>INSUR022 - Early</p> <p>PAYRL51B/52</p> <p>PPRs #25 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>3</p> <p>HRIS0010 - Edit PR Excp</p> <p>PAYRL40</p> <p>PPRs 26 - (A G W) PAYRL04A</p> <p>BW Payday #24</p>
M	T	W	T	F	S	S																																																																																									
						1																																																																																									
2	3	4	5	6	7	8																																																																																									
9	10	11	12	13	14	15																																																																																									
16	17	18	19	20	21	22																																																																																									
23	24	25	26	27	28	29																																																																																									
30	31																																																																																														
M	T	W	T	F	S	S																																																																																									
					1	2																																																																																									
3	4	5	6	7	8	9																																																																																									
10	11	12	13	14	15	16																																																																																									
17	18	19	20	21	22	23																																																																																									
24	25	26	27	28	29	30																																																																																									
<p>6</p> <p>BILL0004-Req Bills</p> <p>BILL0006-PastDue Notices - Current Month</p> <p>HRIS0005 as Needed</p> <p>PPRs #25 ('M') - PAYRL04M</p> <p>REQST027 Email Rec'd?</p>	<p>7</p> <p>PPRs #25 - (F X) PAYRL04X</p> <p>PPRs #26 - (C D E H I J L N P R S T) PAYRL04E</p>	<p>8</p> <p>HRIS0014</p> <p>INSUR019/13W *Subject to AE Design</p> <p>TTVN Meeting</p>	<p>9</p> <p>BVD1 (For C/D/E only) - PAYRL01</p> <p>INSURFTP</p> <p>PPRs #26 ('M') - PAYRL04M</p> <p>PPRs 27 - (A G W) PAYRL04A</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>10</p> <p>BVD1 (No C/D/E/M) - PAYRL01</p> <p>PPRs #26 - (F X) PAYRL04X</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>REQST031 (PastDue) - Early</p>																																																																																											
<p>13</p> <p>PPRs #27 - (C D E H I J L N P R S T) PAYRL04E</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>14</p> <p>Biweekly Paycalc #07-25 (Aug B2)</p> <p>BVD1 (M) - PAYRL01</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>15</p> <p>BILL0005-Bank Draft Edit Report - Next Month</p> <p>INSUR019/13W *Subject to AE Design</p> <p>PAYRL43/44/49/48</p> <p>PPRs #27 ('M') - PAYRL04M</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p> <p>REQST031 (Delinq) - Early</p>	<p>16</p> <p>BILL0009 - Cancellations - Current Month</p> <p>INSURFTP</p> <p>PAYRL51B/52</p> <p>PPRs #27 - (F X) PAYRL04X</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>17</p> <p>Biweekly Paycalc #07-26 (Aug B3)</p> <p>BVD2 - PAYRL2 PAYRL10M STUD-OASI -PAYRL11</p> <p>PAYRL40</p> <p>BW Payday #25</p>																																																																																											
<p>20</p> <p>P2PAY W/RECAP & CHGS - PAYRL03</p> <p>PAYRL43/44/49/48</p> <p>TEEX PRE-VAL FILE PAYRL06D</p>	<p>21</p> <p>Monthly Paycalc</p> <p>PAYRL51B/52</p> <p>PRE-VAL/VAL/S.OASI - PAYRL05/06/07/11</p>	<p>22</p> <p>BILL0007/015 - Retiree Billing Month End</p> <p>INSUR019/13W *Subject to AE Design</p> <p>PAYRL43/44/49/48</p> <p>Validation w/Recap & Changes - PAYRL07/10B</p>	<p>23</p> <p>Biweekly Paycalc #07-27 (Aug B4) Pay Date-9/14/07</p> <p>INSURFTP*</p> <p>PAYRL51M/52</p>	<p>24</p> <p>BUDGT014/15/21</p> <p>EPP at Noon</p> <p>PAYRL43/44/49/48</p>																																																																																											
Month End																																																																																															
<p>27</p> <p>PAYRL51B/52</p> <p>Quarterly FTE BUDGT014/015/021</p>	<p>28</p> <p>PT0008 to CIS</p>	<p>29</p> <p>TDA/ORP Run Tonight MONPAY26/27/28</p>	<p>30</p> <p>MONPAY049</p>	<p>31</p> <p>BILL0010 - Last Day Pre-Pay Rpt - Current Month</p> <p>BPBACKUP (Tape)</p> <p>BUDGT008/009/MONLD*</p> <p>PAYRL40</p> <p>BW Payday #26</p>																																																																																											