

Hot Off The Press

TEXAS PROTECTS

A new deduction has been added to the payroll system to withhold premiums for the Texas Protects permanent life insurance program. It is offered to all State employees by the Metropolitan Life Insurance Company (MetLife). Although the program is administered by MetLife, participants' premiums are withheld through automatic payroll deduction in the B/P/P system. The new deduct code is 'TXPR'. MetLife sends B/P/P a file each month containing all the participants and the monthly premium for each individual. For employees paid biweekly, we halve the amount and take it when insurance deductions are made. For monthly paid employees, we take the whole amount. At month end, B/P/P generates a report of all the transactions for the month that goes to the workstations and to MetLife. Workstations are responsible for sending the payments to MetLife. MetLife is responsible for reconciling the billing and payment information.

We will start this process with the monthly payroll that pays on March 1 and the biweekly payroll that pays on February 26. Currently, we have only 13 participants system wide. They are from workstation A, G, I, and R. MetLife will be contacting these workstations to discuss the remittance options.

If you have any questions regarding this process, please call Ann Hsueh at (409) 845-7975 between 8:30 a.m. and 1:30 p.m. or send an e-mail to hsueh@sagomail.tamu.edu.

